

Child's Name: _____

DIAMOND BAR COMMUNITY PRESCHOOL
2024-2025 STUDENT FILE CHECKLIST

Parents, please check off each completed item and return this sheet with the enrollment packet.

NEW STUDENTS: Please complete all items.

RETURNING STUDENTS: Please complete the items with an asterisk (*) next to it. All other forms are not required to be filled out again unless updates need to be made.

- _____ *1. Enrollment Contract
- _____ 2. Emergency Medical Treatment Consent Form
- _____ *3. Sibling Nursery Confirmation
- _____ *4. Sibling Nursery Emergency Release Form
- _____ 5. Adult Authorization for Treatment (one for each working parent)
- _____ *6. Field Trip Form
- _____ *7. Form 700: Identification and Emergency Information
- _____ 8. Form 701: Physician's Report
- _____ 9. CHILD: Proof of TB test results (must be taken within the last 4 years)
- _____ 10. CHILD: Copy of Immunization Record (yellow immunization card)
- _____ *11. Form 702: Child's Preadmission Health History
- _____ 12. Form 503: Health Screening Report (filled out by physician for each working parent)
- _____ 13. WORKING PARENT: Proof of TB test results (must be taken within the last 4 years)
- _____ *14. WORKING PARENT: Copy of Immunization Record (influenza, DTP/DTaP, measles-MMR)
- _____ 15. Form 995: Notification of Parents' Rights
- _____ 16. Form 613A: Personal Rights
- _____ *17. Disaster Preparedness
- _____ *18. Committee Descriptions
- _____ *19. Photography Release

Membership Use Only

- _____ Registration Reservation (on file; filled out when child first registered)
- _____ California School Immunization Record (blue card)